

Clerk:- Mrs. J. Burgess.
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Kidderminster, Worcs DY11 6BP
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3rd June 2024

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 10th June 2024** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)
2. **DECLARATIONS OF INTEREST.**
3. **APPROVAL OF MINUTES OF THE MAY ANNUAL PARISH COUNCIL MEETING AND ANNUAL PARISH MEETING.** *(Circulated and on website)*
4. **MATTERS ARISING.**
 - 1a. **HIGHWAY MATTERS.** FMS updates re:- Roadside Gullies cleaning/Rays Farm to Chorley potholes/Barriers around the slippage by Rays Farm/Fairview Lodge pothole/Meaton Lane potholes/Road Sweeper attendance.
PLUS Any Other Highway Matters – Arising or New. a. Bus Pull-In at Kinlet. b. School Bus stopping at Button Bridge. c. Lengthsman Update.
PLUS Any Other General Matters Arising.
 2. **ENFORCEMENT MATTERS**– updates as applicable.
5. **CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate.
6. **PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
 1. 24/01654/FUL for erection of an affordable dwelling (in response to an identified local need) and detached garage and associated works on land a Tip House Farm, Billingsley.*(S.C. website).*
7. **CONSIDERATION OF INTERNAL AUDITOR’S REPORT.**
8. **APPROVAL & SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section 1) AND ACCOUNTING STATEMENT (Section 2) 1.4.2023 to 31.3.2024**
9. **APPROVAL OF DATES FOR ELECTORS’ RIGHTS NOTICES**
10. **APPROVAL OF RECEIPTS & PAYMENT ACCOUNTS AS AT 31.3.2024** *(Circulated and on website)*
11. **CONSIDERATION AND APPROVAL OF DONATION TO CLEOBURY MEN’S SHED.**
12. **COUNTY COUNCILLORS’ UPDATE** *(Local matters only due to pending General Election)*
13. **ITEMS NEXT AGENDA.**
14. **PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:-1.Mrs J. Burgess - £352.20 (May salary £343.20 + £9.00 T.E.) 2. C.M. Smith (Stretton Creative) £ 120.00 (May website work) 3.T. Stanley - £100.00 (Internal Auditor)
15. **DATE OF NEXT MEETING.** This will take place on Monday 8th July 2024 in the Parish Hall commencing at 7.30 p.m. with public participation time.