

KINLET PARISH COUNCIL.

MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 13TH MAY 2024 IN THE VILLAGE HALL COMMENCING AT 7.00 P.M.

PRESENT:- Mr P. Kirton (Chairman), Mrs J. Rowley, Mr D. Haywood, Mr P Horsfall, Mr C. Lloyd, Mr R. Oakley, Mr P. Robinson, Mr K Shepherd and Mrs J. Burgess (Clerk) and Mr. G. Butler from 7.40 p.m. until 8.30 p.m.

1. ELECTION OF CHAIRMAN:- It was proposed, seconded and unanimously approved that Mr P. Kirton be re-elected Chairman and he signed his Declaration of Office Form.

2. APOLOGIES were received from Mr R. Crawford (other commitment – approved reason) and Mr S. Harris. Unanimously approved after proposal and seconding.

3. DECLARATIONS OF INTEREST. Mrs J. Rowley declared an interest in Item 16 and took no part in the discussion or voting.

4. ELECTION OF VICE CHAIRMAN. It was proposed, seconded and unanimously approved that Mrs J. Rowley be re-elected Vice Chairman.

5. ELECTION OF OTHER REPRESENTATIVES:- 1. Village Hall - Proposed, seconded and unanimously approved that Mr D. Haywood Mr P. Horsfall and Mr R. Oakley continue in this role. 2. Area Committee also proposed, seconded and unanimously approved that Mr K. Shepherd continue in this position.

6. APPROVAL OF BANK RECONCILIATION AS AT 31/3/2024. This was unanimously approved after proposal and seconding.

7. PUBLIC PARTICIPATION. Mrs J. Rowley advised that the Defibrillator was now installed at Worcestershire Marble, operable and accessible 24hrs a day to the general public It was hoped that the Parish Council would consider a donation towards the cost of this machine.

8. APPROVAL OF THE MINUTES OF THE APRIL MEETING. Proposed, seconded and unanimously approved and duly signed.

9. MATTERS ARISING. 1a. Catsley to Lewis Garage. There are dangerous drops on the side of the road and once again S.C were being asked for any update. **2a. Drains by Tanwood and Nortons End Road** – Mr. Harris had been chasing this matter but no work appeared to have been carried out. **3a. Bus Pull-In at Kinlet.** West Mercia Police Traffic Management had advised that it was outside their area of operation and S.C. would need to be contacted. Mr R. Oakley would register his CCTV with ICO which could possibly provide evidence of the problems. **4a. Pothole by Fairview Lodge** No progress – would be chased with S.C. **5a. Meaton Lane Potholes** - Despite requesting urgent attention no progress had been. Would be taken up with S.C. again.

Other Highway Matters – Arising or New. 1b. Lengthsman Update - The work on the ditch clearance was dependant on the weather but some of the work had been carried out so far. **2b. School Bus Stopping at Button Bridge** – Mr Kirton would report on FMS.

2. ENFORCEMENT MATTERS. Updates as available were advised.

10. CORRESPONDENCE. All applicable correspondence had been circulated during month + Police request for information re local connections and updates to Electoral Roll handed out for Welcome Packs to be delivered was also discussed.

11. PLANNING APPLICATIONS. (to hand at date of issue of the Agenda)

24/01556/FUL re Change of use of land to domestic, demolition of existing cattery building and erection of a domestic outbuilding at Catsley View, Meaton Lane for Mr J. Himsley – Majority decision to recommend approval after being proposed and seconded.

Planning Refusal for 24/01155/FUL for erection of a replacement dwelling following demolition of existing dwelling + email from S.C. re this refusal.

At this point at 7.59 p.m. the meeting was closed to enable the Annual Parish Meeting to take place. The meeting re-commenced at 8.30 p.m.

12. RE-APPROVAL RISK MANAGEMENT STRATEGY. Proposed, seconded and unanimously re-approved

13. APPROVAL OF ANNUAL INSURANCE POLICY RENEWAL. The increase in the premium was discussed and it was unanimously agreed after being proposed and seconded that another 3 year fixed term agreement would be taken up at a lower cost of £420.43.

14. RE-APPROVAL OF BIO-DIVERSITY STATEMENT. The addition of a final paragraph was unanimously approved after proposal and seconding. Information received from Kinlet School, Kinlet Playgroup and Wyre Forest was passed on.

15. APPROVAL OF BUDGET REPORT AS AT 31.3.2024. Unanimously approved after proposal and seconding.

16. CONSIDERATION & APPROVAL OF CONTRIBUTION TOWARDS WORCESTERSHIRE MARBLE DEFIBRILLATOR. After discussion it was a unanimous decision to make a donation of £500.00 from No.2 Account as this machine was accessible 24 hrs a day and would benefit everyone.

17. COUNTY COUNCILLORS' MONTHLY REPORT. This had been circulated.

18. PAYMENTS OF ACCOUNTS. To approve the Following Payments. 1. Mrs. J. Burgess - £352.20 (new approved rate of £343.20 at £17.16 per hour based on a 20 hour month + £9.00 travelling expenses – cheque no.001861) 2. S.A.L.C - £507.87 (annual sub. – cheque no. 001862). 3. Monkey Office £36.40 (printer cartridges – cheque no. 001863) 4. C.M. Smith (Stretton Creative) - £80.00 (April website work – cheque no.001864). 5. The Kabin - £78.38. (bulk purchase of stamps- cheque no.001865). 6. Kinlet Hall - £91.00 (Hall hire- cheque no. 001866). 7. Clear Councils - £420.43 (insurance renewal – cheque no.001869). 8. ITS Solutions - £186.00 (computer repair. and virus renewal – cheque no. 001870) 9. Newton Newton Flag & Banner Makers Ltd - £28.80 (D-Day Flag – cheque no. 001867).

19. ITEMS NEXT AGENDA.

1. Consideration of Donation to Cleobury Men's Shed.

20 DATE OF NEXT MEETING. This was arranged for Monday June 10th 2024 in the Village Hall commencing at 7.30 p.m. and the meeting closed at approximately 8.45 p.m.