

**KINLET PARISH COUNCIL.  
MINUTES OF THE MEETING HELD ON  
MONDAY 14<sup>th</sup> OCTOBER 2024 IN THE PARISH  
HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr R. Oakley. Mr Robinson, Mr. R. Crawford, Mr. K. Shepherd, Mrs J. Rowley and Mrs J. Burgess (Clerk)

**0. PUBLIC PARTICIPATION.** The application for Goods Vehicle License on land in Sturt Lane was discussed and it was felt that this was in an unsuitable position and if approved a change of use planning application may be applicable.

**1. APOLOGIES.** Apologies were received from Mr S. Harris and Mr. G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE SEPTEMBER MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1. Pothole Repair Complaint** – Comment awaited from S.C. **2 – Gully Cleaning** – Work appeared to have been carried out. **3. Meaton Lane Potholes** – Still numerous potholes needing repair. It was felt that if the Parish Council could be supplied with tarmac some of the repairs could be carried out by the Lengthsman. Enquiries to be made re the feasibility of this suggestion **4. Missing Warning Sign – New Road to Highley** – Temporary signs had been erected.

Other Highway Matters – Arising or New. **5. Bus Pull-In at Kinlet** - Disappointingly this matter seemed unlikely to be able to be progressed at this time due to financial restraints at the present time. **6. School Bus Stopping at Button Bridge** – Awaiting Update. **7. Road Closure B.4194 12<sup>th</sup> Jan.2025 9.30 to 15.30** – Openreach jetting to clear duct to long length. **8. Dowles Road Closure Update** - Although not now taking place as advised but future closure may be carried out as there was an approved permit in place. **9. Lengthsman's Report** – Various works had been carried out S.C. to be chased re request to jet a drain at Tanwood Drive. **10. Honours Nomination** – Paperwork proceeding. **11. Grass Cutting** – StreetScene had advised due to current weather conditions they had decided to bring the grass cutting season of 2024 to an end. They planned to move on to hedge and shrub pruning.

**2. ENFORCEMENT MATTERS.** Updates were advised.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month .

**6. PLANNING APPLICATIONS.** No current applications to be discussed. Application no. 24/02889/FUL re work at Bay Tree Cottage, Button Oak had been refused by S.C.

**7. RE-APPROVAL OF STANDING ORDERS & CODE OF CONDUCT.** Proposed, seconded and unanimously re-approved.

**8. RE-APPROVAL OF PUBLICATION SCHEME/DISCIPLINARY AND GRIEVANCE PROCEDURES.** Proposed, seconded and unanimously approved.

**9. APPROVAL OF BUDGET REPORT FROM 1/4/2024 to 30/9/2024.** Proposed, seconded and unanimously approved.

**10. CONSIDERATION OF POSSIBLE DONATION TO VILLAGE HALL INSULATION.**

Consideration not proceeding at this time as work needed to be carried out on roof first.

**11. COUNTY COUNCILLORS MONTHLY REPORT.** Had been circulated during month

**12. ITEMS NEXT AGENDA.** None were raised at this point

**13. PAYMENT OF ACCOUNTS TO HAND**

It was agreed to make the following payment after proposal and seconding:- 1.Mrs J. Burgess - £352.20 (Sept. salary £343.20 + T.E. £9.00 – cheque no.001889) 2. The Kabin at Kinlet - £104.84 (Provision of supply of stamps prior to price increase – cheque no.001891). 3. Monkey Office – £87.57 (provision of cartridges- cheque no.001892) 4. C.M. Smith (Stretton) - £80.00 (Sept. website work - cheque no.001890). 5. Countryside Care - £297.50 (Highway work – cheque 001893)

**14. DATE OF NEXT MEETING.** This will take place on Monday 11th November in the Parish Hall commencing at 7.30 p.m. with public participation time.