

Clerk:- Mrs. J. Burgess.  
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7<sup>th</sup> January 2025

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 13th January 2024** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

## AGENDA

### 7.00 p.m. Meeting of Staffing Committee - Mrs J. Rowley and Mr. K. Shepherd with Clerk.

**0. PUBLIC PARTICIPATION TIME.** *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

**1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)

**2. DECLARATIONS OF INTEREST.**

**3. APPROVAL OF MINUTES OF THE DECEMBER 2024 MEETING** *(Circulated and on website)*

**4. MATTERS ARISING.**

1. HIGHWAY MATTERS - S.C. updates re FixMyStreet outstanding work - Broken Crash Barriers/Drain at Tanwood/Bus Pull-In at Kinlet/Meaton Lane Potholes/

**PLUS Any Other Highway Matters – Arising or New.** Forthcoming Road Diversion/Salt Provision B.4194/Lengthsman Update

**PLUS Any Other General Matters Arising.** Honours Nomination./JSNA C.M. Diversion Parish Plan

2. Enforcement Matters – Updates as applicable

**5. CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate. Also Wellbeing Benches.

**6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda).**

1. 24/04705/LBC re Opening up works, restoration and replacement of lintels where required and associated works at Kinlet Hall, Kinlet.

**7. CONSIDERATION AND APPROVAL OF BUDGET FORECAST AND SETTING OF PRECEPT 2025/2026.** *(Circulated)*

**8. RE-APPROVAL OF BULLYING AND HARASSMENT POLICY.***(Circulated and on Website)*

**9. STAFFING COMMITTEE REPORT + DISCUSSION AND APPROVAL OF NEW RECOMMENDED SALARY RATES FOR CLERK.** *(CIRCULATED)*

**10. DISCUSSION RE POSSIBLE SITE FOR MOBILE PHONE EQUIPMENT.**

**11. COUNTY COUNCILLORS' UPDATES.** *(Monthly Report has been circulated)*

**12. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:- 1. Mrs J. Burgess - £352.20 (£343.20 Dec. Salary + £9.00 T.E.)2. C.M. Smith (Stretton) - £120.00 (Dec. website work)

**13. ITEMS NEXT AGENDA.**

**14. DATE OF NEXT MEETING.** This will take place on Monday 10th February 2025 in the Parish Hall at 7.30 pm commencing with Public Participation time.