

**KINLET PARISH COUNCIL.  
MINUTES OF THE MEETING HELD ON  
MONDAY JANUARY 13<sup>th</sup> 2025  
IN THE PARISH HALL COMMENCING  
AT 7.30 p.m.**

Prior to the commencement of the meeting a meeting between the Staffing Committee and the clerk took place.

**PRESENT:-** Mr P. Kirton (Chairman), Mrs J. Rowley, Mr. D. Haywood, Mr K. Shepherd, Mr C. Lloyd, Mr P Horsfall, Mr P Robinson, Mr. R Crawford and Mrs J. Burgess (Clerk). Also in attendance Mr G. Butler (from 7.35 pm to 8.40 pm)

**0. PUBLIC PARTICIPATION.** There were no members of the public present.

**1. APOLOGIES** were received from Mr. S. Harris.

**2. DECLARATIONS OF INTEREST.** None were declared.

**3. MINUTES OF THE DECEMBER 2024 MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.** 1. **HIGHWAY MATTERS.** 1. **FixMyStreet Updates** (information seen which seemed to advise FMS was a charity – Mr. Butler was checking) - 1. **Broken Crash Barriers – Sturt & Nortons End** - Update would be requested. 2. **Drain at Tanwood** – Position not clear – would be left on the table. 3. **Bus Pull-in At Kinlet** – Update to be requested. 4. **Meaton Lane Potholes** – Getting worse and would be chased once again. Other Highway Matters – Arising or New. 5. **Forthcoming Diversion** – B.4194 at Kinlet 16<sup>th</sup> to 18<sup>th</sup> Feb. – road closure Sunday only then traffic lights. 6. **Flood by Hawkbatch** – Appropriate signs requested and lengthsman to be asked to look at drain.. 7. **Lengthsman Update** – Still working on cleaning road signs at Button Oak. 8. **Request for consideration of mirror by Lewis Garage** – Noted but no action considered necessary. Other General Matters rising - 9. **Honours Nominations** – Now submitted privately but with P.C. support. 10. **JSNA C.M. Diversion Parish Plan** – to be recirculated for comments next meeting.

2. **ENFORCEMENT MATTERS.** Updates had been provided.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month. Also discussed possible provision of Wellbeing Benches – expression of interest to be submitted.

## **6. PLANNING APPLICATIONS**

1. 24/04705/LBC re Opening up works, restoration and replacement of lintels where required and associated works at Kinlet Hall, Kinlet was discussed and it was an unanimous decision, after proposal and seconding, to recommend approval.

**7. CONSIDERATION AND APPROVAL OF BUDGET FORECAST AND SETTING OF PRECEPT 2025/2026.** The proposed budget figures were discussed and it was an unanimous decision to recommend approval with a Precept figure for 2025/2026 of £11,741 after proposal and seconding.

**8. RE-APPROVAL OF BULLYING AND HARASSMENT POLICY.** It was proposed, seconded and unanimously approved that this Policy be re-approved.

## **9. STAFFING COMMITTEE REPORT + DISCUSSION AND APPROVAL OF NEW RECOMMENDED SALARY RATES FOR CLERK.**

Mrs J. Rowley reported a satisfactory review for both sides with the clerk thanked for her work during the year. Again problems had been experienced obtaining responses to emails from S.C. and on occasions councillors which it was hoped would improve. It was unanimously approved after proposal and seconding to increase the clerk's monthly salary to £355.80 for 20 hours a month backdated to 1/4/2024 (figure of £151.20 due for backed pay) all as recommended by N.A.L.C. (SCP 24.) The suggestion to invite Chris Mellings (new C.O. at S.A.L.C) to one of our meetings would be progressed.

## **10. DISCUSSION RE POSSIBLE SITE FOR MOBILE PHONE EQUIPMENT.**

It was agreed to have a meeting with Atlas Tower Group to obtain further information re this scheme.

**11. COUNTY COUNCILLORS' UPDATES.** The monthly report had been circulated and Mr. Butler spoke about the possible ramifications of changes in local government and the effect of the loss of lots of grants which impacted on the finances of the Council.

**12. PAYMENT OF ACCOUNTS TO HAND.** Approval was given to the following accounts after proposal and seconding:- 1. Mrs J. Burgess - £352.20 - (£343.20 Dec. Salary + £9.00 T.E. – cheque no.001899) 2. C.M. Smith (Stretton) - £120.00 (Dec. website work- cheque no 001900)

**13. ITEMS NEXT AGENDA.** None were raised at this point.

**14. DATE OF NEXT MEETING.** This will take place on Monday 10th February 2025 in the Parish Hall at 7.30 pm commencing with Public Participation time and the meeting closed at 8.45 pm.