

Clerk:- Mrs. J. Burgess.
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Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

4th February 2025

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 10th February 2025** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non – Attendance.
2. **DECLARATIONS OF INTEREST.**
3. **APPROVAL OF MINUTES OF THE JANUARY PARISH COUNCIL MEETING**
(Circulated and on website)
4. **MATTERS ARISING.**
 - 1a. HIGHWAY MATTERS. FMS updates re:- Broken Crash Barriers – Sturt & Nortons End./ Salt Bins/Drain at Tanwood/Meaton Lane Potholes.
PLUS Any Other Highway Matters – Arising or New. a. Bus Pull-In at Kinlet. b. School Bus stopping at Button Bridge/Lengthsman Update – including drain at Hawkbatch.
PLUS Any Other General Matters Arising. Meeting with SALC Chief Officer/Honours nomination/ JSNA C.M. Diversion Parish Plan/Mobile Phone Equipment –Possible Site.
 2. ENFORCEMENT MATTERS– updates as applicable.
5. **CORRESPONDENCE** – all applicable correspondence has been circulated during the month – any received after issue of Agenda will be discussed as appropriate.
6. **PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
 1. 25/00261/FUL for erection of single storey extension, chimney removal and internal alterations at Winnal House, Winnal Court, Kinlet. *(S.C. website)*
7. **RE-APPROVAL OF FINANCIAL REGULATIONS + COMPLAINTS PROCEDURE.** *(Circulated and on website)*
8. **RE-APPOINTMENT OF INTERNAL AUDITOR – (Mr.T. Stanley)**
9. **APPROVAL OF ANNUAL MEETING DATE AND FORMAT.**
10. **DISCUSSION RE POSSIBLE CELEBRATIONS OF 80th ANNIVERSARY OF VE DAY.**
11. **COUNTY COUNCILLORS' UPDATE** *(Monthly report circulated)*
12. **ITEMS NEXT AGENDA.**
13. **PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:-1.Mrs J. Burgess - £352.20 (May salary £343.20 + £9.00 T.E.) 2. C.M. Smith (Stretton Creative) - £100.00 (Jan. website work)
14. **DATE OF NEXT MEETING.** This will take place on Monday 10th March in the Parish Hall commencing at 7.30 with public participation.